

CIPD CERTIFICATE in HR (People Practice) 2023

TIMETABLE	Workshop I	Workshop II	Coaching for Learning Sessions
<p>3CO01 Business, culture and change in context Business & organizational environment. Workplace culture. The importance of effective management of change.</p>	17 JANUARY 2023 (10:00 – 14:00) Online	31 JANUARY 2023 (17:00 – 19:00) Online	1 session/unit 17:00 – 19:00
<p>3CO02 Principles of analytics Evidence-based practice. Using data to create value. The role of analytics and other technology in enhancing working practices.</p>	21 FEBRUARY 2023 (10:00 – 14:00) Online	7 MARCH 2023 (17:00 – 19:00) Online	1 session/unit 17:00 – 19:00
<p>3CO03 Core behaviours for people professionals Ethical principles and professional values. Positive ways of working. Wellbeing & Inclusiveness. Reflecting on your professional knowledge, skills and experience.</p>	21 MARCH 2023 (10:00 – 14:00) Online	4 APRIL 2023 (17:00 – 19:00) Online	1 session/unit 17:00 – 19:00
<p>3CO04 Essentials of people practice</p>			
<p>I. Employee Lifecycle. Recruitment and Selection Understand the employee lifecycle and different roles within it. Contribute to the effective selection and appointment of individuals.</p>	25 APRIL 2023 (09:30 – 16:00) Face to face	9 MAY 2023 (17:00 – 19:00) Online	1 session/unit 17:00 – 19:00
<p>II. Performance, Reward & Motivation The role of performance management and reward in motivating and retaining individuals.</p>	23 MAY 2023 (10:00 – 14:00) Face to face	7 JUNE 2023 (17:00 – 19:00) Online	1 session/unit 17:00 – 19:00
<p>III. Employee Experience. Learning & Development Work-life balance. Wellbeing in the workplace. Diversity and inclusion. Supporting others to develop the skills and knowledge required to meet both individual and organisational objectives.</p>	20 JUNE 2023 (10:00 – 14:00) Face to face	4 JULY 2022 (17:00 – 19:00) Online	1 session/unit 17:00 – 19:00